



**NORTH CAROLINA DEPARTMENT OF COMMERCE  
DIVISION OF WORKFORCE SOLUTIONS**

**DWS Policy Statement Number: 04-2020, Change 1**

**Date: May 5, 2020**

**Subject: Workforce Innovation and Opportunity Act and  
Wagner-Peyser Employment Act Participant  
Eligibility Reference Guide**

**From:**

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Jessica Englert  
Assistant Secretary for Workforce

**Purpose:** To update the Workforce Innovation and Opportunity Act (WIOA) and Wagner-Peyser Employment Act Participant Eligibility Reference Guide and to rescind Policy Statement 04-2020.

This change updates the verification sources for citizenship.

**Background:** The United States Department of Labor allows various sources to determine WIOA eligibility. The attached guide outlines eligibility items with accompanying definitions and acceptable forms of documentation.

**Action:** Local Workforce Development Areas and North Carolina Division of Workforce Solutions are to use the attached guide and descriptions for reference and training purposes. This guide should be distributed to appropriate parties involved in participant eligibility.

**Effective Date:** Immediately

**Expiration:** Indefinite

**Contact:** Division of Workforce Solutions Program Monitors

**Attachment:** Participant Eligibility Reference Guide